



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

September 15, 2009

Gary M. Kanaley, Treasurer  
Higgins for Congress  
P.O. Box 28  
Buffalo, NY 14220

**Response Due Date:**  
**October 20, 2009**

Identification Number: C00401034

Reference: July Quarterly Report (4/1/09 - 6/30/09)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 items:

1. On Schedule B of your report, you have disclosed disbursements to a federal candidate committee. Commission regulations require that these itemized disbursements include the recipient's full name, complete address, date, amount, purpose, state, office sought (House, Senate, or President), and district (if applicable). Please amend your report to include **the state, office sought (House, Senate, or President), and district (if applicable).** (11 CFR §§104.3 (b)(4) and 104.9(b))
2. Please be advised that **all contributions** and transfers to political committees should be reported on **Line 21** of the Detailed Summary Page and itemized on a separate Schedule B. (11 CFR § 104.3(b)(2))
3. Please be advised that contributions from individuals and political committees should be itemized on a separate Schedule A. Additionally, the total amount of these contributions should be reported on the appropriate line of the Detailed Summary Page information – Lines 11(a), 11(b) and 11(c). (2 U.S.C. § 434)

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action

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